

AMDG



HARTMANN HOUSE

Grade
0 - 2



CAMBRIDGE
International Examinations

Cambridge International School

Underpinned by our Jesuit faith and value system, we believe that the early years of education form a crucial foundation for lifelong learning. We encourage children to learn beyond the classroom in a nurturing and stimulating environment, where their confidence and skills are developed through creative activities, exploration, discovery and by encouraging independent and critical thinking.

Early childhood only happens once and opportunities must not be missed. This is the time for developing vital skills in communication, research, self-management, interpersonal skills and an understanding of who the children are as individuals.

Our holistic educational approach and beautiful outdoor surroundings offer a place where children are able to be themselves and learn in a happy, safe and stimulating environment.

STATIONERY

You will see on your invoice the amount for the stationery pack. This has already been purchased by the School. Your son will receive a pack on the first day of term, which will last for the term. This excludes breakages to book bags which you will need to replace.

FUNCTIONS

The School requires parents to attend any Infants' functions that occur, provide eats and help serve teas. Your support will be greatly appreciated.

BREAK TIME

Before coming to School, ensure your son has had a good breakfast. He should bring something healthy to eat and a bottle of water for break time (no fizzy drinks or liqui fruit).

READING/LIBRARY BOOKS

Both of these must be kept in his book bag. Grade One and Two parents, please listen to your son's reading and sign homework every day.

CONTACT BOOK

This is a little hard cover book the children take home with them every day. Any message for the teacher can be written in this book. Please check every day if there is a message in the book and sign as an acknowledgement that you have read it.

SWIMMING

MOST IMPORTANT - please ensure your child is water confident before he starts School. Costumes and towels must be sent EVERY DAY to school in the first and third terms.

NOTICES

Please read ALL these carefully. These will be sent in your son's book bag or in their Contact books. The boards outside Grade 0 Red and Grade 1 Paul classrooms will have important updates, so please ensure you get to see the boards regularly.

SCHOOL ACTIVITIES

Computers, Music and some form of Physical Education are all done in the mornings. The boys will also do Shona RE and Art as part of their curriculum. Dancing is currently on a Friday afternoon as an extra-curricular activity, however, this is at an additional cost to you.

Grade Zero uniform list

- ☐ Red golf shirt - with badge
- ☐ Black boxer shorts
- ☐ White short socks
- ☐ Grey jersey
- ☐ HH tracksuit
- ☐ HH costume
- ☐ Red HH hat
- ☐ Red HH school satchel
- ☐ Red swimming bag
- ☐ Trainers - plain (not available in Thrifts shop)
- ☐ Art apron or large t-shirt
- ☐ Fleece
- ☐ Stationery Packs

Grade Zero Daily Routine

7am
School drop off
8am
Assembly
(Monday & Thursday)
Lessons start
10am
Break-time
12pm
Home time
extra-curricular dance
on Fridays, 12-12:30pm

Grade One Daily Routine

7am
School drop off - reading to the Teacher
8am
Assembly
(Monday & Thursday)
Lessons start
10:30am
Break-time
12:30pm
Home time
(Monday & Friday)
1pm
Home time
(Tuesday, Wednesday, Thursday)
extra-curricular dance
on Fridays, 12:30pm-1pm

Grade One & Two uniform list

- ☐ School Uniform - Khaki with a badge on the shirt (no tie or blazer)
- ☐ Grey jersey
- ☐ Grey long socks
- ☐ Black boxer shorts (sports kit)
- ☐ Red golf shirt (sports kit)
- ☐ Red HH school satchel
- ☐ Red swimming bag (used for sports kit)
- ☐ School shoes - black

- ☐ Trainers - plain (not available in Thrifts shop)
- ☐ Art apron
- ☐ Fleece
- ☐ Stationery Packs

Grade Two Daily Routine

7am
School drop off - reading to the Teacher
8am
Assembly
(Monday & Thursday)
Lessons start
10:30am
Break-time
1pm
Home time
(Monday & Friday)
2pm
Home time
(Tuesday, Wednesday, Thursday)
extra-curricular dance
on Fridays, 1-1:30pm

CORRESPONDENCE

Routine correspondence by post or e-mail should be addressed to Mrs Hulett - Infants' HOD. Correspondence regarding health, etc., should be addressed to the "Sister-in-Charge, Sanatorium". Correspondence regarding fees, travelling etc., should be addressed to the Secretary. If you travel away at all, please leave a contact name and telephone number with the Secretary.

Please inform the School office, as soon as possible, of any changes to your address and (especially) telephone and email addresses. This is vital for emergencies.

Please complete the School medical form and highlight any allergies or medical issues. Please also make a note of these, as well as your contact phone numbers in your son's Contact book as well.

If parents should have any problems, concerns or complaints, please make an appointment to see the Headmaster, the Deputy or the Head of Infants as soon as possible. There is an 'open-door' policy at Hartmann House and we encourage parents to communicate with the School rather than indulge in car-park gossip.

Please, parents, can you save your "junk": i.e.: newspapers, cereal boxes, bottle tops, old magazines, bread closers, etc. We use these items in the boys' art/craft lessons and in project work.

Hartmann House landline - +263 4 796607 / 41
Cellphone - +263 8677 020319 - +263 774 572605
Sanatorium - ext. 7003
e-mail - clinic@hartmannhouse.co.zw

Should there be any questions about the above information, please do not hesitate to contact the School office.

FEES

Please make sure payment or a payment plan for your son's schooling is made before each term commences. Copies of proof of payment must be handed in to the St. George's Accounts Department.

SICK CHILDREN

Please call the office if your son will be absent from School if he is sick. Please do not bring sick children to School as they infect others and achieve little. The teachers will catch them up on their return.

PERSONAL BELONGINGS

Such as cellphones, watches, toys and other "gadgets" are not allowed to School.

MARKING OF CLOTHING AND EQUIPMENT: PLEASE SEE THAT ALL ARTICLES OF CLOTHING AND PROPERTY SENT TO SCHOOL ARE CLEARLY AND INDELIBLY MARKED WITH YOUR CHILD'S NAME. THIS INCLUDES FOOTWEAR AND SPORTS EQUIPMENT.

UNIFORMS

Please ensure your son is dressed in the correct uniform and always wears his hat to and from School.

HAIRCUTS AND STYLES

We ask parents to see that their son's hair is neatly cut, short School-boy type hairstyle.

HEADMASTER: Mr Luke Dancer
RECTOR: Father Joe Arimoso SJ
CHAPLAIN: Father George Bwanali SJ